
**Manager, Sustainability
Competition # 56-20**

Department:	Facilities Management	Salary Range:	\$74,503 - \$93,128
Campus:	Barrie	Classification:	Administrative
Posting Date:	March 2, 2020	Status:	Full-time

Reporting to the Associate Director, the incumbent is responsible for advancing sustainable practices in coordination with the strategic priorities of the college. Contributing to a college-wide Environmental Sustainability Strategy, the incumbent will source new opportunities and respond to funding opportunities. The incumbent will also be responsible for oversight of the energy management program including Green House Gas emissions and conservation projects. Specific duties include, but are not limited to:

Sustainability & Energy Management Planning and Operations

- Promoting and advocating for a culture that fosters individual ownership and participation in sustainability practices and programs at the College
- Providing leadership and direction to administrative and support staff
- Providing expertise and advice on sustainability initiatives and oversight of energy management
- Collaborating with internal and external stakeholders to develop and implement sustainability programs and initiatives
- Implementing and overseeing college sustainability policies, procedures and practices
- Leading the Environmental Sustainability Committee and participating in other committees as required
- Contribute to technical design standards for college infrastructure
- Secure external project funding by identifying, and applying to grant applications
- Managing the implementation of action plans to ensure service levels are maintained, evaluates departmental and sustainability and energy projects and adjusts priorities as necessary to meet College strategic mandate

Project Management

- Identifying scope, schedule and budget of sustainability related projects or assigned parts of larger projects
- Providing technical expertise to infrastructure projects through all project phases
- Monitoring project activities and delivering on sustainability priorities

Communications and Engagement

- Engaging staff, students and the community through effective communications
- Communicating and updating the college community on sustainability initiatives via websites, staff intranet and student portals
- Managing the marketing of sustainability initiatives and accomplishments internally and externally
- Organizing sustainability events and monitoring participation in college events to further campus sustainability culture and awareness
- Developing and maintaining relationships with community-based, provincial, national and international sustainability and educational organizations to promote sustainability initiatives on behalf of the College
- Liaising with counterparts at other educational institutions, businesses, government, and the community to stay current and promote collaboration and information exchange
- Accountable for completing all internal and external reporting requirements for the College and programs that are required for reporting purposes, e.g. participation rates in events and initiatives, achievement of program goals
- Prepare reports for internal and external use

QUALIFICATIONS:

- Successfully completed a three year postsecondary diploma/degree in a relevant field of study that may include, but is not limited to architecture, engineering, sustainability, building science, and environmental studies
- A minimum of five years' experience in a relevant field
- Demonstrated experience working within a sustainability rating system (eg. LEED, STARS, Green Globes).
- Certification or specific training in sustainable infrastructure
- Experience leading /implementing sustainability objectives in a large organization
- Experience with carbon management
- Experience leading waste management services and environmental legislative compliance
- Experience in project management relating to small and large sustainability initiatives
- Ability to analyze cost/benefit of future or current programs and provide expert advice to leadership on sustainability initiatives
- Ability to engage internal and external stakeholders

APPLY NOW:

To be considered for this position, please visit our website at www.GeorgianCollege.ca and apply by navigating to About Us and then to Career Opportunities.

Applications for this position must be received by **5:00 p.m. on March 30, 2020**. While we thank all applicants, only those contacted for an interview will be acknowledged.