2011 AWARDS PROGRAM

2011 OCASA Student Bursary

This OCASA student bursary is designed for OCASA members who are furthering their professional development as a college employee through educational studies. Eligible courses are those offered for credit through an academic institution or through a professional body for certification or designation.

**2011 OCASA Student Bursary**

### General Information

**Deadline for Submission:** June 10, 2011 (Midnight)

**Announcement Date:** Annual Professional Development Conference

 Awards Banquet June 21, 2011

 Blue Mountain Resort, Collingwood, Ontario

**Application Process:**

1. Application forms must be emailed or faxed to the OCASA office by June 10, 2011 (midnight).
2. The OCASA Awards Committee will review the applications. All applicants meeting the criteria will be entered into a draw. A third party will draw four names, one from each region. Each recipient will be awarded $500. If there are no applicants from a particular region, then a name will be drawn in lieu of that region from all of the names entered.
3. Funds will be disbursed upon receipt of official confirmation of successful completion of the course.

**Eligibility:**

* Applicants must be a current OCASA member with one year or more membership.
* Successful applicants may apply again in any year, but will only be entered into the draw every three years or if there are no other applicants in a given year.
* Eligible courses are those offered for credit through an academic institution or through a professional body for certification or designation.

**Award:** The names will be drawn at the Awards Banquet on June 21, 2011, held at the Blue Mountain Resort, Collingwood, Ontario. Funds will be disbursed upon receipt of official confirmation of successful completion of the course.

**2011 OCASA Student Bursary**

### Application Form

PLEASE PRINT OR TYPE ALL INFORMATION

**Personal Information**

Name

Position

College       Department

Business Phone #       Home Phone #

#### Email Address

Information about Course Work

Name of Institution/Organization Offering Course

Name of Course

Name of Program

Starting Date of Course:       Completion Date:

Cost of Course in Canadian $:

Terms:

Eligible courses are those offered for credit through an academic institution or through a professional body for certification or designation and have direct application to college administration. The course must be successfully completed during the 2011 calendar year.

All qualifying applicants will be entered into a draw. A third party will draw the names, one from each region. Each recipient will be awarded $500. If there are no applicants from a particular region, then a name will be drawn in lieu of that region from all of the names entered.

Funds will be disbursed upon receipt of official confirmation of successful completion of the course (copies are fine).

**2011 OCASA Student Bursary**

###  Application Form

Briefly describe how the course will further your professional development as a college administrator (maximum 300 words). Type directly into the shaded area, or copy and paste from another document directly into the shaded area.

I confirm that the information provided above is accurate and I agree to comply with the terms of application.

Whether or not I receive a bursary, I agree to have my work information (job title, college) and my study information (program, institution) used for publicity purposes, including the OCASA website and, possibly, in the College Administrator. This information will only be used to promote the student bursary program and to highlight the studies being pursued by OCASA members.

Signature: Date:

**Submission instructions:**

* 1. Complete the form by typing directly into the document.
	2. Email or fax the completed Application Form to:

Email: awards@ocasa.on.ca

Fax: 1-866-742-5430

* 1. DEADLINE: No later than June 10, 2011 (midnight)