**Monday, September 10, 2012**

**3:00 pm – 4:00 pm**

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| ***Committee members present:*** |
| David | Belford | Dean, Faculty of Business | Fanshawe College |
| Rick  | Helman | Director, Budgets & Financial Planning | Loyalist College |
| David | Ding | School Services Coordinator | Humber College |
| Leolyn | Hendricks | Chair | Seneca College |
| Wayne | McIntyre | Retired Director, Student Support Services | Algonquin College |
| Marilyn | McNeil-Morin | Chair Fashion Studies and Performing Arts | George Brown College |
| Greg | Murphy | Dean, School of Media, Art & Design | Durham College |
| Diane  | Posterski | Executive Director | OCASA |
| ***Regrets:***  |
| Darrin | Caron | Principal/Dean | Durham College |

**MEETING NOTES**

Please visit this website for meeting notes, venue links, etc.:

<http://www.ocasa.on.ca/events/conference-planning>

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| **Agenda Items** | **Action/Notes** |
| 1. Welcome
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| 1. Review:

Diane simply referenced the budget constraints noting that the aim will be to reach 80 registrants, but it is doable at 70, with some subsidy. Diane will continue with contract finalization with Kingbridge.  |
| 1. Plenary Speaker

There was consensus around engaging system leaders to be plenary speakers. Concern was raised to consider gender diversity as we invite guests, but also that we engage speakers who bring the presentation that matches our goals. Diane will invite Kent MacDonald and Dr. Peter Dietche as opening and closing speakers.  |
| 1. Plenary Panel: Monday night

After some discussion, it was agreed that we should seek the advice of Linda Franklin in forming the presidents’ panel, and give consideration to those that are nearer the end of their college career. Also, Linda should be invited to act as moderator for the panel. Diane will extend an invitation to Linda and discuss panel options with her.  |
| 1. Concurrent sessions: facilitators

Next meeting.  |  |
| 1. Next meeting: Monday, September 24 at 3:00 pm
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| 1. Thank you and adjourned.
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**Notes:**

Immediately following the meeting, Dr. Peter Dietche confirmed his availability and interest for Tuesday, June 25.

Linda Franklin is willing but can’t meet to discuss until October (something about the PSE visioning madness ☺) I’m sure she’ll moderate for us, and will help with the panel. She’s a great supporter.

More to come….