

Wednesday, August 15, 2012
Meeting notes

Committee members

David	Belford	Dean, Faculty of Business	Fanshawe College
Darrin	Caron	Principal/Dean	Durham College
David	Ding	School Services Coordinator	Humber College
Wayne	McIntyre	Retired Director, Student Support Services	Algonquin College
Marilyn	McNeil-Morin	Chair Fashion Studies and Performing Arts	George Brown College
Greg	Murphy	Dean, School of Media, Art & Design	Durham College
Diane	Posterski	Executive Director	OCASA

Ex officio

Rick	Helman	Director, Budgets & Financial Planning	Loyalist College
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Regrets

Leolyn	Hendricks	Chair	Seneca College
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Meeting Notes

Please visit this website for meeting notes, venue links, etc.:

<http://www.ocasa.on.ca/events/conference-planning>

Agenda Items	
1. Welcome Leolyn previously sent her regrets.	
2. Location/venue Discussion <ul style="list-style-type: none"> Kingbridge Conference and Institute has been selected as the venue for 2013 Advantages: closer to Toronto, but far enough to keep people there (20 min from airport, 30 min from downtown – depending on traffic...) A dedicate learning and meeting facility, which also gives stronger credibility to OCASA's PD/networking event Costing is in line with previous venues 	
3. Format/program A revised program is included, noting these changes: <ul style="list-style-type: none"> Including lunch on Monday for all registrants Open plenary should be an expert that brings real learning, and lays the groundwork for the rest of the conference Concurrent sessions should remain 90 minutes; this supports networking which is a focus for OCASA; options would include sessions that build on other sessions in a themed learning topic, but with a different focus and facilitator – all still 90 minutes 	

- + Support for case study approach to encourage better learning and connections
- + The last session following the awards banquet should be a plenary session, providing a known speaker who can bring light to broader learning/educational issues and remind admin about their passion working in a PSE institution

ACTION:

PLEASE FORWARD NAMES OF POSSIBLE OPENING AND CLOSING SPEAKERS BY AUGUST 24.

4. PD Considerations
There was general agreement that PD should align with college directions around leadership competencies.
More discussion on these topics and facilitators will take place at the next meeting.
5. Next meeting: Monday, August 27 at 3:00 pm
6. Thank you and adjourned.

Follow-up Notes:

- + Diane has confirmed availability at Kingbridge for June 24-25 dates and is working on a contract
- + Facilities are accessible, with some accessible guest rooms.
- + Meals take place in a common dining room; private dining options will incur a surcharge. We will work within these parameters according to our program.

Proposed overview for 2013 conference: 2013 INNOVATORS & LEADERS

Engage | Connect | Learn | Aspire | Lead

The conference for anyone wanting to expand their network, build meaningful connections, be driven in leadership capabilities – and deepen their college system experience.

Sunday, June 23	
Board of Directors arrive for evening meeting	
Monday, June 24	
8:00 am – 12:00 pm	Board of Directors Meeting
10:00 am	Registration Open
12:00 pm – 1:30 pm	Lunch & Conference welcome
1:30 pm – 3:00 pm	Plenary session: Keynote speaker setting stage for conference
3:00 pm – 3:30 pm	Networking Break
3:30 pm – 5:00 pm	Concurrent Sessions (CAAT Pension; Co-Chairs CoP); Colleges Ontario; MTCU) <ul style="list-style-type: none"> + Planning for the future: + Collaboration & Influential Relationship building + CAAT Pension/retirement planning
5:30 pm – 6:30 pm	Sponsors' Welcome and Networking Reception
6:30 pm – 9:00 pm	Dinner & Plenary (Presidents' Panel)? Invite CEC, CO and CAAT Pension to sponsor tables for their teams
9:00 pm	Hospitality
Tuesday, June 25	
7:00 am – 8:30 am	Breakfast
8:00 am – 8:30 am	Annual General Meeting (all members meeting)
8:30 am – 10:00 am	Concurrent Sessions: <ul style="list-style-type: none"> + Inspiring Innovation & Creativity + Developing Leadership Capacity + Agility: Managing change
10:00 am – 10:30 am	Networking Break
10:30 am – 12:00 pm	Concurrent Sessions
12:15 pm – 1:45 pm	Awards Banquet
2:00 pm – 3:30 pm 3:30 pm	Plenary Session: Closing Keynote Conference Closing