

Approved Meeting Minutes

	Name	Region/College	Term	
1.	David Belford President	West, Fanshawe	2011	2014
2.	Riley Burton, Secretary	North, Confederation	2011	2014
3.	Rick Helman Past President	East, Loyalist	2009	2013
4.	Greg Murphy	East, Durham	2012	2015
5.	Krista Pearson	North, Sault	2012	2015
6.	Jane Cooper	West, Mohawk	2012	2015
7.	Kristi Harrison	Central, Centennial	2013	2016
8.	Kelly Murray-Scott	West, Lambton	2013	2016
9.	Janine Foster	East, St. Lawrence	2013	2013
<i>Regrets</i>				
10.	Chantal Thiboutot, Vice President	East, La Cité Collégiale	2011	2014
11.	Alanna McDonell Treasurer	East, Algonquin	2011	2014
12.	Bridget Woodcock	Central, Humber	2012	2015
<i>Resource</i>				

Diane Posterski Executive Director

Agenda Item #	Agenda Item	Resources
1.	<p>Call to order Chair: Dave Belford</p> <p>It was noted that Janine Foster was already appointed in an interim capacity until the June 2014 elections, during the preceding OCASA Pension Corporation meeting.</p>	
2.	<p>Approval of the Agenda Motion to Approve the Agenda. Moved: Greg Murphy Seconded: Jane Cooper Carried</p>	
3.	<p>Approval of the Meeting Minutes of September 27, 2013 (Appendix 1) Motion to Approve the Meeting Minutes of September 27, 2013. Moved: Kristi Harrison Seconded: Kelly Murray-Scott Carried</p>	
4.	<p>Motion to appoint interim Board member Janine Foster, Manager, Alumni Relations & Annual Giving, St. Lawrence College Janine was welcomed to the Board of Directors until full elections again in June 2014.</p>	
5.	<p>Reports (Appendix 2) Reports were reviewed with the following discussion points:</p> <ul style="list-style-type: none"> • Membership Report (Diane) Discussion included the challenges and the focus on particular colleges. It was also suggested that the complimentary membership for new hires should be reviewed at the next Board meeting, with some data being available by then. • Committee Report (Chairs) Mentorship Committee: A question was raised about mentors being non-members – it was generally agreed that mentors and mentees should all be OCASA members to bring value and highlight the networking value of OCASA. However, if the need arises, and particular people in the system are interested in mentoring (such as a college president, or other stakeholder), but are generally excluded from membership in OCASA, then consideration would be given to including these mentors in the program. Member Engagement Committee: The issue of webinar participation certificates was raised, for those members who need PD continuing education credits to maintain their various professional designations. It was agreed that this could be offered to members, and advertised to members as an added value in joining 	

	<p>OCASA events. Note: this is already done for the conference workshops.</p> <ul style="list-style-type: none"> Executive Director's Report (Diane) Due to time this was not expanded upon. <p>Motion to receive reports: Moved: Rick Helman Seconded: Greg Murphy Carried</p>
6.	<p>2014 Business Plan (Appendix 3)</p> <p>Dave Belford reviewed the Strategic & Business Plan.</p> <p>Key discussion points were as follows:</p> <ul style="list-style-type: none"> Leadership: Identifying leaders in system, and showcasing – look into the Colleges Ontario Book of Experts; LinkedIn CoP agenda March 23: Value of OCASA; strategies for PD; succession planning; SMAs and role of administrators Community Building: Free membership: need to follow up on this strategy to learn how we can improve, and analyze stats of conversions. Advocacy: Need to identify goals for 2014 – advocacy role may become more important moving forward <p>Motion to approve the 2014 Business Plan. Moved: Rick Helman Seconded: Greg Murphy Carried</p>
7.	<p>2014 Budget Approval (Appendix 4)</p> <p>Diane reviewed the proposed budget (in Alanna's absence).</p> <p>Motion to approve the 2014 Budget. Moved: Jane Cooper Seconded: Greg Murphy Carried</p>

8.	Administration: Confirm next meeting in February Diane will send out a meeting request in the week of February 10, 2014.
9.	Adjournment Motion to adjourn. Moved: Rick Helman Seconded: Greg Murphy