**OCASA Board of Directors Meeting**

**September 30, 2014 3:00 – 4:30 pm**

***Draft Meeting Minutes***

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|  | ***Present*** | ***Region/College*** | ***Term*** | |
|  | David Belford  President | West, Fanshawe | 2011 | 2014 |
|  | Riley Burton,  Secretary | North, Confederation | 2011 | 2014 |
|  | Alanna McDonell  Treasurer | East, Algonquin | 2011 | 2014 |
|  | Rick Helman  Past President | East, Loyalist | 2009 | 2013 |
|  | Jane Cooper | West, Mohawk | 2012 | 2015 |
|  | Kelly Murray-Scott | West, Lambton | 2013 | 2016 |
|  | Janine Foster | East, St. Lawrence | 2013 | 2016 |
|  | Shemeena Shraya | Central, George Brown | 2014 | 2017 |
|  | ***Resource*** | | | |
|  | Diane Posterski | Executive Director, OCASA | | |
|  | ***Regrets*** | | | |
|  | Kristi Harrison | Central, Centennial | 2013 | 2016 |
|  | Bridget Woodcock | Central, Humber | 2012 | 2015 |
|  | Krista Pearson Vice President | North, Sault | 2012 | 2015 |
|  | Greg Murphy | East, Durham | 2012 | 2015 |

**DRAFT MEETING MINUTES**

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| Agenda Item # | Notes |
|  | **3:00 pm Welcome and Call to order**  Chair: Dave Belford |
|  | Approval of the Agenda : AMENDMENT noted that Item 5 would be revised to discuss Compensation Guidelines.Moved that the Agenda be approved with the noted amendment of Item 5:  Moved by: Jane cooper Seconded by: Alanna McDonell  Carried |
|  | **Approval of the Meeting Minutes of June 22 and June 24, 2014**  Motion to approved the Meeting Minutes of June 22 and June 24, 2014  Moved by: Alanna McDonell  Seconded by: Janine Foster  Carried. |
|  | **Elect interim Board member**  Shemeena Shraya, Central, George Brown College was welcomed to the meeting.  Motion to elect Shemeena Shraya as an interim Board member until the next general election (AGM 2015).  Moved by: Rick Helman  Seconded by: Jane Cooper  Carried. |
|  | **3:15 pm Compensation Guidelines** Dave Belford noted that OCASA would be making a submission to the College Employer Council prior to the compensation guidelines being confirmed and wanted input from the Board. There was some general discussion about the faculty agreement ready for ratification, concerns around salary compression for Chairs and lower paybands, frozen grids for Deans, and previous grid adjustments.  **ACTION: It was agreed that Diane Posterski would draft a submission and send it by email for further input from the Board.**  **Submission deadline is October 14.** |
|  | **3:30 pm Executive Director’s Report**   * Coaching proposal:   + Discussion of the proposal affirmed that this fits with OCASA’s role in supporting career development and that there is likely an appetite for it.   + The terms need to ensure it is not exclusive agreement   + Build in some form of feedback loop about the service to our members   + Service will be between coach and client; OCASA is only passing it on as an opportunity for members   + See this as a pilot and ensure there is some form of feedback   **ACTION: Diane will move this forward with Laurie Sanci.**   * Home & Auto Insurance with Johnson Inc. – should OCASA terminate this agreement? Discussion included the following:   + Not a unique offering to OCASA (members have access at colleges typically, or other ready avenues)   + Exclusive agreement to Johnson with small benefit to OCASA   + Johnson was invited to consider a non-exclusive arrangement (first right of refusal in magazine) but they declined   + Being freed from an exclusive agreement would allow more opportunities with other providers (advertising/sponsorship)   + Any decision now does not preclude future considerations for home/auto insurance group programs   **ACTION: Diane will communicate with Johnson providing 90 days notice of termination according to the agreement.**   * Membership Report:   + Diane reviewed targets of 5% for the system, aiming for half being complimentary and half being paid memberships.   + Upcoming colleges visits provide great opportunities, but will exceed the budget line for this item, estimated at an additional $1,000 in expenses. The Board agreed that this worthwhile. * Membership Engagement Committee:   + It was agreed that the committee should focus on the orientation road map making it into a marketable piece by the December Board meeting.   **ACTION: Diane and Riley will take this back to the committee for input.** |
|  | **4:00 pm CAAT Pension Plan updates**  *This item was tabled until the December Board meeting.* |
|  | **4:10 pm Committee of the Whole**  The board moved into Committee of the Whole and Diane Posterski left the meeting at this time. |
|  | **4:30 pm Adjournment** *(Motion to adjourn)* |