



**Governance Committee
Teleconference Meeting
Monday, October 26, 2009**

Meeting Notes

Committee members present:

Chair: Chris Fliesser	√		
Don Young, St. Lawrence	√	Wanda Forsythe, Seneca	x
Rick Helman, Loyalist	√	Barbara Kelly, Conestoga	√
Resource: Diane Posterski	√		

1. Review of draft documents

a) Draft Terms of Reference – Board of Directors

Committee reviewed draft. Discussion: the need for flexibility was highlighting resulting in some language adjustments. It was also noted that we will need to develop guidelines that set out procedures to support these terms. It was also agreed that a retiree member should be included as a possible Board member. The “borrowed” draft role descriptions will be used as a starting point.

b) Draft Terms of Reverence – Governance Committee

Committee reviewed draft. Discussion: the Governance Committee cannot carry any liability for the Board, so all language should be adjusted so that this committee reports and recommends to the Board, but the Board is the ultimate decision maker.

c) Role Descriptions for College Reps: This was fine, with the one adjustment of changing “Job” to “Role” in the Description line.

ACTION: Diane will amend these documents and resend to committee for final review before they go to the Executive Committee and Board.

2. Confirm proposal for board meeting: As above noted.

3. Next steps: We’ll await decision of board before proceeding. Diane will check in with lawyer about these proposals.

4. Next meeting? Will be scheduled following the November 9 Board meeting.